

Network Services

DESCRIPTION OF MAJOR SERVICES

Information Services' Network Services Division provides communication and infrastructure services to the County. The division provides for the design, operation, maintenance and administration of the largest County operated telecommunications phone network in the country with approximately 20,000 telephones in service, the County's Regional Public Safety Radio system that integrates all countywide police, sheriff, and fire radio dispatch capabilities, the paging system consisting of over 7,000 pagers and the County's microwave transport network consisting of 64 separate sites.

The Network Services budget unit is an Internal Service Fund (ISF). As an ISF any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rates structure.

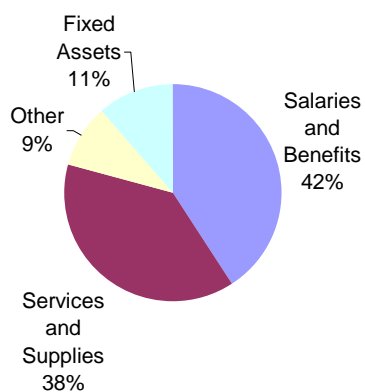
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Estimate 2003-04	Proposed 2004-05
Total Appropriation	17,298,461	16,845,334	14,955,537	16,379,146
Departmental Revenue	18,180,206	16,845,334	15,159,474	16,379,146
Revenue Over/(Under) Expense	881,745	-	203,937	-
Budgeted Staffing		93.0		93.0
Fixed Assets	1,847,824	2,491,319	1,421,993	2,106,886
Unrestricted Net Assets Available at Year End	963,116		2,121,987	

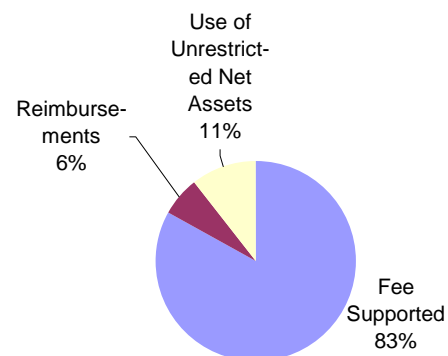
Workload Indicators

Service Calls	21,740	21,500	21,500	19,500
Radios	9,203	9,200	9,200	9,500
Telephones	19,670	19,500	19,500	19,500
Circuits	959	1,237	1,200	1,200

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Administrative/Executive
 DEPARTMENT: Information Services
 FUND: Network Services

BUDGET UNIT: IAM ALL
 FUNCTION: General
 ACTIVITY: Other

ANALYSIS OF 2004-05 BUDGET

	A	B	C	D	E	B+C+D+E F	G	F+G H
	2003-04 Year-End Estimates	2003-04 Final Budget	Cost to Maintain Current Program Services (Schedule A)	Board Approved Adjustments (Schedule A)	Impacts Due to State Budget Cuts (Schedule B)	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule C)	2004-05 Proposed Budget
<u>Appropriation</u>								
Salaries and Benefits	6,698,969	7,046,478	469,741	-	-	7,516,219	82,896	7,599,115
Services and Supplies	6,302,528	7,861,258	-	-	-	7,861,258	(762,613)	7,098,645
Central Computer	35,518	35,518	18,015	-	-	53,533	-	53,533
Other Charges	34,778	53,714	-	-	-	53,714	(21,369)	32,345
Transfers	3,167,084	3,131,706	-	-	-	3,131,706	(1,416,389)	1,715,317
Total Exp Authority	16,238,877	18,128,674	487,756	-	-	18,616,430	(2,117,475)	16,498,955
Reimbursements	(2,646,789)	(2,646,789)	-	-	-	(2,646,789)	1,413,538	(1,233,251)
Total Appropriation	13,592,088	15,481,885	487,756	-	-	15,969,641	(703,937)	15,265,704
Depreciation	1,363,449	1,363,449	-	-	-	1,363,449	(250,007)	1,113,442
Total Requirements	14,955,537	16,845,334	487,756	-	-	17,333,090	(953,944)	16,379,146
<u>Departmental Revenue</u>								
Use Of Money and Prop	108	500	-	-	-	500	(386)	114
Current Services	15,157,708	16,844,834	-	-	-	16,844,834	(465,802)	16,379,032
Other Financing Sources	1,658	-	-	-	-	-	-	-
Total Revenue	15,159,474	16,845,334	-	-	-	16,845,334	(466,188)	16,379,146
Operating Transfers In	-	-	-	-	-	-	-	-
Total Financing Sources	15,159,474	16,845,334	-	-	-	16,845,334	(466,188)	16,379,146
Revenue Over/(Under) Exp	203,937	-	(487,756)	-	-	(487,756)	487,756	-
Budgeted Staffing		93.0	-	-	-	93.0	-	93.0
<u>Fixed Asset</u>								
Equipment	621,968	1,600,000	-	-	-	1,600,000	-	1,600,000
L/P Equipment	800,025	891,319	-	-	-	891,319	(384,433)	506,886
Total Fixed Assets	1,421,993	2,491,319	-	-	-	2,491,319	(384,433)	2,106,886



DEPARTMENT: Information Services
 FUND: Network Services
 BUDGET UNIT: IAM ALL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	93.0	16,845,334	16,845,334	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	469,741	-	(469,741)
Internal Service Fund Adjustments	-	18,015	-	(18,015)
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	487,756	-	(487,756)
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BASE BUDGET	93.0	17,333,090	16,845,334	(487,756)
Department Recommended Funded Adjustments	-	(953,944)	(466,188)	487,756
TOTAL 2004-05 PROPOSED BUDGET	93.0	16,379,146	16,379,146	-
2003-04 FINAL FIXED ASSETS		2,491,319		
Board Approved Adjustments During 2003-04				
Mid-Year Board Items		-		
Impacts to Fixed Assets Due to State Budget Cuts		-		
Department Recommended Changes in Fixed Assets		(384,433)		
TOTAL 2004-05 PROPOSED FIXED ASSETS BUDGET		2,106,886		



SCHEDULE C

DEPARTMENT: Information Services
 FUND: Network Services
 BUDGET UNIT: IAM ALL

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits Increased of \$82,896 for step increases, overtime, stand-by and on-call to reflect actual trends in support of department critical telecommunication systems which are based on higher salary cost of employees. Additional increase in staffing due to overtime, stand-by and on-call services is offset by net reduction in staffing.	-	82,896	-	(82,896)
2. Services & Supplies Network Services ISF is projecting reduced expenditures in the following areas: usage of local and long distance services; purchasing of small tools, instruments and non-inventoriable equipment; utilities; and professional & specialized services. This is partially related to the reduction in outside contract customer services.	-	(762,613)	-	762,613
3. Other Charges Numerous lease-purchase loans were fully paid in 2003-04 resulting in ongoing interest expense on remaining loans to be much less.	-	(21,369)	-	21,369
4. Depreciation Depreciation expense has been reduced to reflect fixed assets being fully depreciated and reduced new purchases of fixed assets resulting from fiscal budget conditions.	-	(250,007)	-	250,007
5. Transfers This budget is being reduced for an accounting change by \$1,413,538 to eliminate Intra-Fund cost accounting transfers within Network Services ISF. This eliminates the transfer of cost between budgets within this ISF for telephone switch installation and data circuit costs. Increase in EHAP charges of \$2,851.	-	(1,416,389)	-	1,416,389
6. Reimbursements This is the offset of the transfer out account and it is also being reduced to eliminate Intra-Fund cost accounting transfers within Network Services ISF. This eliminates the transfer of cost between budgets within this ISF for telephone switch installation and data circuit costs.	-	1,413,538	-	(1,413,538)
7. Revenue County Telephone Directory sales has dropped which resulted in a decrease of \$386. Network services is experiencing a decrease of \$465,802 in outside contract services.	-	-	(466,188)	(466,188)
Total	-	(953,944)	(466,188)	487,756

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

Brief Description of Change	Appropriation
1. Fixed Assets Lease Purchases Numerous lease-purchase loans were fully paid in FY 03-04 resulting in ongoing principal payment on remaining loans to be much less.	(384,433)
Total	(384,433)

